



Date:

The Head of Branch
Bank Asia Limited

Branch/Center/Window

Service Request Form (Account Statement/Certificate/Cheque Book/Debit Card/Others)

Dear Sir,

I/We would like to request your kind arrangement for execution the following service(s) for Account

No.: and A/C Title

Account Statement:	from	DD/MM/YYYY	to	DD/MM/YYYY
Solvency Certificate as on:		DD/MM/YYYY		
Tax Certificate for the TAX Year:	from	DD/MM/YYYY	to	DD/MM/YYYY
Balance Confirmation Certificate as on:		DD/MM/YYYY		
Issuance of new Cheque Book containing:				leaves
Stop payment of Cheque leaf(ves) no.:	from		to	
Issuance/Replacement of Debit Card, A/C No.:				
Others (Please specify):				

I/We hereby authorize the Bank to deduct all applicable charges from my/our account, or I/We will pay the charges in Cash.

Your early co-operation in this regard will be highly appreciated.

Thank you.

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Signature of the A/C Holder(s)

Name:

Phone No.: