



Date:

The Head of Branch
Bank Asia PLC.

Branch/Center/Window

Service Request Form (Close of Account)

Dear Sir,

I/we would like to request you to please close my/our Account bearing no.

Account Title . I/we have, returned herewith my/our unused
Cheque leaf(ves) number from to /no cheque book.

Therefore, please arrange to provide the remaining balance of the above mentioned account after deduction of
necessary charges (if any) in Cash/ transfer to my/our other A/C no. ;
A/C Title /by issuing Payment Order.

Your early co-operation in this regard will be highly appreciated.

Thank you.

Signature of the A/C Holder(s)

Name :

Mobile No. :

Enclosure:

1. Unused Cheque Leaves (as above)
2. ATM Card
3. Others (Please specify)