

Mandate Authorization Form

(For Individual/Proprietorship/Joint Account)

 **Bank Asia**

The Head of Branch
Bank Asia Limited

Date: _____

Stamp

_____ Branch/Sub Branch/IBW/Center

Account Holder's Details

Account Number :	_____	Customer ID:	_____
Account Title :	_____		
Request for :	<input type="checkbox"/> Mandate Activation	<input type="checkbox"/> Mandate Renew	
Reason for giving mandate :	_____		

Mandate Holder's Details

Name :	_____		
Address :	_____		
Email :	_____	Mobile Number :	_____
NID/PP/BRC :	_____	Relationship with A/C Holder :	_____

Dear Sir,

I/We hereby unconditionally authorize you to honor the cheques drawn on my/our above mentioned account with you by the above mentioned mandate holder for the period of _____ day(s)/month(s) from this application submission date, whose specimen signature is given below. S/He is also authorized to make, draw, endorse and accept or otherwise sign any Bill of Exchange, Promissory Notes or other negotiable instruments and discount the same with your bank or otherwise and also to endorse cheques or other negotiable instruments of any kind.

I/We affirm and acknowledge that any actions taken by Bank Asia Limited in accordance with this Mandate Authorization Form shall be binding upon me/us, my/our executors, administrators, legal heirs, representatives, and any other person claiming through or under me/us until I/we revoke this authority in writing. I/We do hereby declare to furnish indemnities on my/our behalf and to protect and to hold Bank Asia Limited fully indemnified against any and all losses, damages, costs, penalties, liabilities, law suits and injuries that Bank Asia Limited may suffer in course of allowing the mandate instructions stated above.

This authority will be revoked automatically at the end of the mentioned tenor if I/We do not provide further instruction for the mandate renew/cancellation. Signature of the Authorized Mandate Holder(s) is/are also attested by me/us as below:

Attested :

_____	_____
-------	-------

Mandate Holder's signature

Signature of Account Holder (1)

Signature of Account Holder (2)

N:B: All joint account holders are required to sign regardless of mode of operation in front of Bank Officials.

FOR BANK USE ONLY

We the undersigned are confirming that all the related document(s) are in order and verified in the server system as per Bank Asia Limited Operation Manual/SOP/related Circulars. Both Account Holder(s) & Mandate Holder(s) signed in presence of Bank Officials.

Initiated & sign verified by
(with seal & sign)

Recommended by
(with seal & sign)

Approved by HOB/MOB
(with seal & sign)

Attachment

- 1 Copy PP size photograph of Mandate Holder [Duly attested by account holder(s)]
- Valid NID/PP/BRC of Mandate Holder [Duly attested by account holder(s)]
- Signature Card & KYC of Mandate Holder(s).