



Form # RTGS -C (v1)

CUSTOM DUTY FORM

Direct Credit Authorization	Single Transaction	Outward Credit
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I (we) hereby authorize **Bank Asia PLC.** hereinafter called the Bank, to initiate credit entries and if necessary debit correction and adjustment entries to/from my/our account and financial institution listed below.

Originator Information		Receiver Information	
Originating Bank : Bank Asia PLC. Originating Branch:		Custom Office Code :	
		Registration Year :	
		Registration No :	
Sender A/C No. : Sender A/C Name :		Declarant Code :	
		Mobile No:	
Amount (Tk.) : Amount in word :			
Originator Address:		Receiver Address:	
Purpose of Transfer (Must) :			
Other Payment Information (Trade Payment only) i.e. Invoice/Reference no. etc.			

I/We authorize **Bank Asia PLC.** to generate Real Time Gross Settlement (RTGS) Credit transaction(s) as mentioned above giving consent to charge my account as per **Bank Asia** standard schedule of charges and VAT (if applicable). I am /we are fully aware that these transactions will be posted to the bank account mentioned in this form. I/We confirm having read and agreed to the terms and conditions stated in the overleaf.

Account Holder(s) Signature/Originator Signature

(Date)

I/We, am/are ensuring above mentioned fund transfer request made only by the Originator/Customer is/are maintaining A/C with our bank and we already have completed full scale KYC of the Customer which is a prerequisite for any kind of fund transfer via RTGS. I/We also confirm that, the bank account number & signature provided here in this form is/are checked with Stelar and found correct. As Bank Asia is a participating bank for Real Time Gross Settlement (RTGS) service, I/We agree or abide by the RTGS operating Rules applicable to us by Bangladesh Bank.

Verified by

Approved by HoB/ MoB

:: Terms & Conditions ::

1. **RTGS Transaction is irrevocable and final. The RTGS Payment Instruction/Authorization form to be filled by the customer carefully i.e. Receivers A/C, Title/Name, Receiver Bank & Branch, Amount etc..** Originator/Customer should re-check all the information's before final submission to effect payment. Authority shall remain in full force and effect until Bank Asia PLC. has received written notification from the customer of termination of transfer/payment in such a time and manner as to afford Bank Asia PLC. a reasonable time to act upon it.
2. In case of any failure/delay of transaction due to any system failure i.e. Electricity/Connectivity/Bangladesh Bank Link problem etc. or any instruction(s) by BB/ PSO (Payment Service Operator) as originating/responding bank, Bank Asia will not be liable for such non execution of transaction. However, Bank may execute such transaction while system is in order within the day.
3. If transaction is not processed due to regulatory bindings/act of God/Political unrest etc. (any regulatory authorities or PSP (Payment Service Provider) Bank will not be liable for such failure to execute transaction(s).
4. If due date of execution falls on a weekend or in holiday, the transaction shall be made on the following business date.
5. Bank is authorized to deduct RTGS transfer charges and VAT from Originators account (s) also preserves rights of reversal entry / set back the amount in case of any wrong posting or adjusting required, i.e. excess /short claim, transaction failure etc.. Adjustment will be made as required from the said account or any of his account without prior notice to **Originator**.
6. In the event while an Entry is rejected by the **RTGS System**, it shall be the responsibility of the **Originating Customer** to remake such entries. **Bank Asia** shall have no responsibility to re-initiate any returned entries until Customer remakes such entries in accordance with the **RTGS Rules**. However, Bank may initiate the entry if otherwise not cancelled by the customer.
7. **Bank Asia** shall have sole discretion/ right to reject any Entry that does not fully comply with the requirements of this agreement, including but not limited to the requirement to maintain an adequate account balance or line of credit.
8. **Bank Asia** will not be liable for any failure or delay of transmission if such transmission would result customer(s) having exceeded any limitation upon its intra-day net fund transfer declared in TP/KYC at his/her AOF in pursuant to Bangladesh Bank Guidelines, violate any risk control provision promulgated by the Bangladesh bank or of any Bangladesh Governmental regulatory authority.
9. For Trade payments, additional information like Invoice number/reference number(s) needed to the receiver by the Receiving bank for future reference or keeping record.
10. It's important to provide the accurate information to the senders bank i.e. Receiver Name, Receiving Bank and Branch Name with Exact Routing Number, Receiving Customers A/C, Reference (If applied) etc. **Bank Asia** will not be liable for any failure of such transfer(s) due to lack of essential information(s) or wrongly provided information(s).
11. As per BD-RTGS system rules mismatch or differ in Receiver Name and A/C, Receiver Bank may rely on A/C number only.
12. As per BD-RTGS system rules, if everything found in order maximum 01 hour may be required to effect a payment (in which 30 minutes reserved for Payment processing bank and 30 minutes reserved for Receiving Bank to crediting receiving A/C).. So, Branches cannot receive any RTGS transfer request from customer after 2.45pm every working day.

I do hereby agree with the above mentioned terms and conditions and declare that, my /Our A/C is registered for RTGS transfer and Transaction Profile and KYC is updated or completed.

Signature of Customer (s)