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| **Job Title: Digital Innovation Officer**  **Job Grade*:* (SEO – FAVP)** | |  |
| **Bank Asia Limited** |  |

**Job Description / Responsibilities**

* Identify and implement innovations for servicing customers through branchless banking using fixed, online and mobile technologies (ATMs, POS, mobile phones)
* Provide e-Commerce functionality expertise during project planning, development and production-support
* Develop and integrate various business requirement and recommended project for banking products and services
* Ensure that financial viability and a positive customer experience are achieved in the new channels
* Establish and monitor servicing relationships with internal and external parties including back and front-office staff, agent networks and other service providers
* Work across multiple teams to develop accurate requirements and estimates for all new requests and create related project documentation (i.e. project schedules, scope documents, issue/risk logs, status reports, meeting materials and change log)
* Prepare and present the Schedule Impact Report, Leads development and review of schedule recovery plans, including evaluation of additional resources/costs required to effect plans
* Provide necessary feedback to internal and client stakeholders regarding specification feedback, changes to launch calendar, issue escalation and scope changes/clarifications

**Job Nature**

Full-time

**Educational Requirements**

B.Sc in CS/CSE and MBA from a recognized university

**Experience Requirements**

At least 10+years

**Additional Job Requirements**

* Must have working experience in Banking industry
* Operational experience in the development and implementation of Alternative Delivery Channels
* Have strong communication & technological skills with a proven ability of managing projects from planning to execution
* Strong leadership skill with excellent communication and interpersonal skills
* Highly analytical and well organized
* Must have strong decision-making and problem solving capability

**Job Location**

Dhaka in Bangladesh

**Apply Instructions:**

Candidates possessing the requisite skills and qualifications should feel free to apply online through [*http://103.17.69.213:8888/hr/f?p=100:1:2494414477950464:::::*](http://103.17.69.213:8888/hr/f?p=100:1:2494414477950464:::::) by **August 15, 2019.**

Only short listed candidates will be called for interview. Bank Asia reserves the right to accept or reject any application without assigning any reason whatsoever. Bank Asia is an equal opportunity employer.

Attractive remuneration will be offered to the deserving candidates as per Bank’s policies.